

9 Ways  
OneNote Makes Lesson-Planning  
a Breeze

- 1 Use any type of content in OneNote- text, pictures, audio, video, ink, embedded files, links, or printed digital paper.
- There's no limit to the mediums you can use to plan your lesson as OneNote supports learning and planning across multiple modalities, allowing you to add a fun, interactive multimedia dimension and create a more dynamic, effective lesson.

The screenshot shows a Microsoft OneNote page titled "Jazz" with a date of "15. februar 2008" and time "19:30". The page is organized into several sections:

- Component:** Includes a "Jazz lecture" icon and a list of tasks: 1. Read the target sheet. 2. Follow the first lecture. The Power point from this lecture lies under Component. 3. Read the curriculum. 4. Listen to the music. (double click on the icons) 5. he tasks you are to solve, are marked and appears in round frames.. 6. When you are done with this plan, please check your achievement. Use the target sheet and fill in grades of achievement
- Grade:** "8-10 grade"
- Targets:** "UTarget sheet no 17"
- Listening:** Includes "12 Pennsylvan...", "Get Happy", "Easy Living", and links to "Types of Gov'ts Notes Pt. 1", "Legislative Branch", and "Who Are My Peeps?"
- Curriculum:** Includes a link to "http://web.reeltime.no/prosjektgenerator/forsiden/frontend/main.asp?pid=49090&m=278367"
- Tip:** Includes links to "http://www.redhotjazz.com", "http://www.trell.org", and "http://www.noersknettskole.no"
- Task on web:** Includes a link to "http://nettopus.samlaget.no/kap7.html#"
- Timeline:** A vertical timeline from 1900 to 1990 showing the evolution of jazz. Key events include: 1900: Blues; 1910: Folk Blues; 1920: Boogie; 1930: Swing; 1940: Bebop; 1950: Hard Bop; 1960: Soul; 1970: Funk; 1980: Jazz Rock Fusion; 1990: Free Funk.
- Right Sidebar:** Contains a search bar, "Add Page", "Trace the Graph", "Music", "Jazz", "Classical music history", "Social Studies", "Executive Branch", "Good Debate Strategies", "Elections", "2008 Presidential Ballot", "Voter Guide Mayor Seattle", "Middle School Math", "3.6 - p. 221: 14 - 30 evens", "2.4 - p. 122 - 123: 10 - 32 evens", "Answers 2.2 - p. 103-105: 12 - 39", "3.3 - p. 193 - 194: 13 - 41 odds", "1.1 - p. 8-11: 14 - 48 evens and 53", "1.2 - p. 18-19: 10 - 32 evens", "Mandarin Language lessons", "Mandarin Lesson 1", "Mandarin Lesson 2", and "Mandarin Lesson 3".



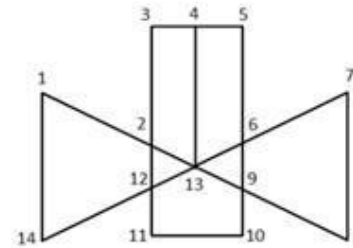
2 Arrange any content type on the page any way you want, just like paper. Great for mind-mapping and brainstorming, drag and drop with ease-no more formatting hassles. OneNote is a digital version of paper, except it saves everything in one place, allows for more types of content, and no pencils or erasers required!

### Trace the Graph

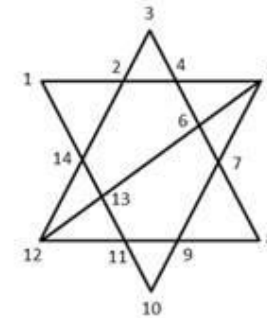
Thursday, May 10, 2007

#### Problem 1 (2 points)

Trace the graph below without taking the pencil off the paper and without tracing over the same edges twice.



Write down your solution by listing the vertices you go through in order like in this picture:



Solution:

5 - 1 - 10 - 5 - 12 - 3 - 8 - 12

#### Problem 2

Given 7-liter and 11-liter jugs and a barrel full of water measure out:

(2 points) 3 liters of water

(3 points) 1 liter of water

To write down your solution use a table like this:

	7-liter jug	11-liter jug
Step 1		
Step 2		
Step 3		

# 3 Use Tags to highlight important points, questions, or create your own custom tag.

Who Was Helen Keller? - OneNote

FILE HOME INSERT DRAW HISTORY REVIEW VIEW AUDIO & VIDEO PLAYBACK

Clipboard Basic Text Styles Tags

Heading 1 Heading 2

To Do (Ctrl+1) Important (Ctrl+2) Question (Ctrl+3) To Do Tag Find Tags Outlook Tasks Email Page Meeting Details Email Meetings

Real World Samples Student pages Lesson Plans Teacher Notes Administration Notes Other Education Examples OneNote Class Notebooks

Search (Ctrl+E)

## Who Was Helen Keller?

1. november 2014 21:46

**About the Book**

**Literary Genre** Nonfiction - biography/autobiography

**Title** Who Was Helen Keller?

**Author** Gare Thompson

**Illustrator** Nancy Harrison

**Characters** Arthur Keller, Kate Keller and Helen Keller

**Words I had to look up**

English	Norwegian
fought	kjempet
war	krig
addition	tillegg
editor	redaktør
local paper	lokaleavis
stern	streng
rejoiced	fyrdet

**My thoughts about reading this book**

☒ I would like to read this book

☐ Maybe I would like to read this book

☐ I would not like to read this book

**Answer to the questions:**

Helen Keller was born on June 27, 1880, in Tuscumbia, Alabama.

- Helen Keller's father ran a farm addition to he was the editor of the local paper.
- Helen Keller became very sick. She ran a high fever. Then, suddenly, the fever broke, but she wasn't fine. Helen Keller became blind and deaf.
- Helen Keller was a deafblind, talented and very very smart person.

- The phrase "apple of my eye" means something or someone you love most or is special/precious for you.
- Julius Caesar is a other famous person who said "I came, I saw, I conquered".

**A summary of the book "Who Was Helen Keller?" from the recording:**

**Who Was Helen Keller?**

Helen Keller was born on June 27, 1880, in Tuscumbia, Alabama. She's father is Arthur Keller and mother is Kate Keller. Helen Keller was a talented and very very smart girl. Before she was two years old, she became very sick. She ran a high fever. Then, suddenly, the fever broke, but she wasn't fine. Helen Keller became deafblind.

**A short text about Helen Keller after researching:**

Helen Keller is best known for his work for blind and deafblind in both the US and the rest of the world. She stood also as a model for deafblind people in the world. Helen Keller is also known for having "broken out of the darkness" and learned fingerspelled letters, to speak and to read words by holding the neck of the people, with the help of her teacher Anne Sullivan. She has been in many countries and know many languages. Helen Keller became a deafblind american author, political activist and lecturer.

**Tags Summary**

Search completed

Group tags by:

Tag name

☐ Show only unchecked items

Remember to write do...

**Spørsmål**

- Helen Keller became v...
- Helen Keller's father ra...
- What happened to Hel...
- What kind of occupati...
- When and where was ...

**Skriv**

- Describe Helen using i...
- Write About the Book
- Write your thoughts ab...

**Step 1**

- Basic Programming

**Step 2**

- Advanced Programming

**Advanced scoring**

Search:

This notebook

Refresh Results

Create Summary Page

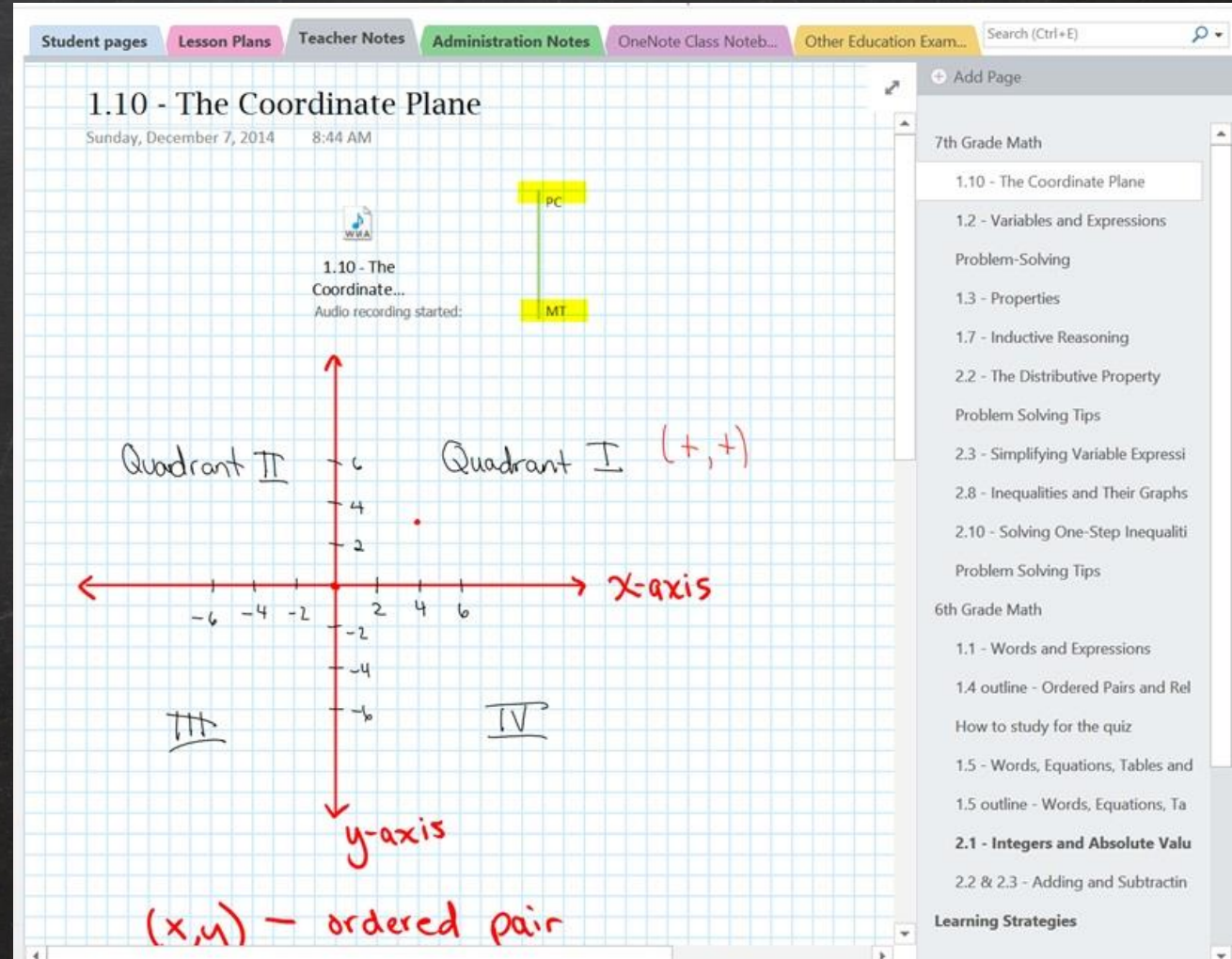
**See also**

Customize tags



# 4 Collaborate with other teachers in a shared notebook as you build your lesson plans.

Collaboration is a key priority nowadays and the sharing of ideas and experiences results in even better lesson plans -- work with other teachers to improve and innovate easily!

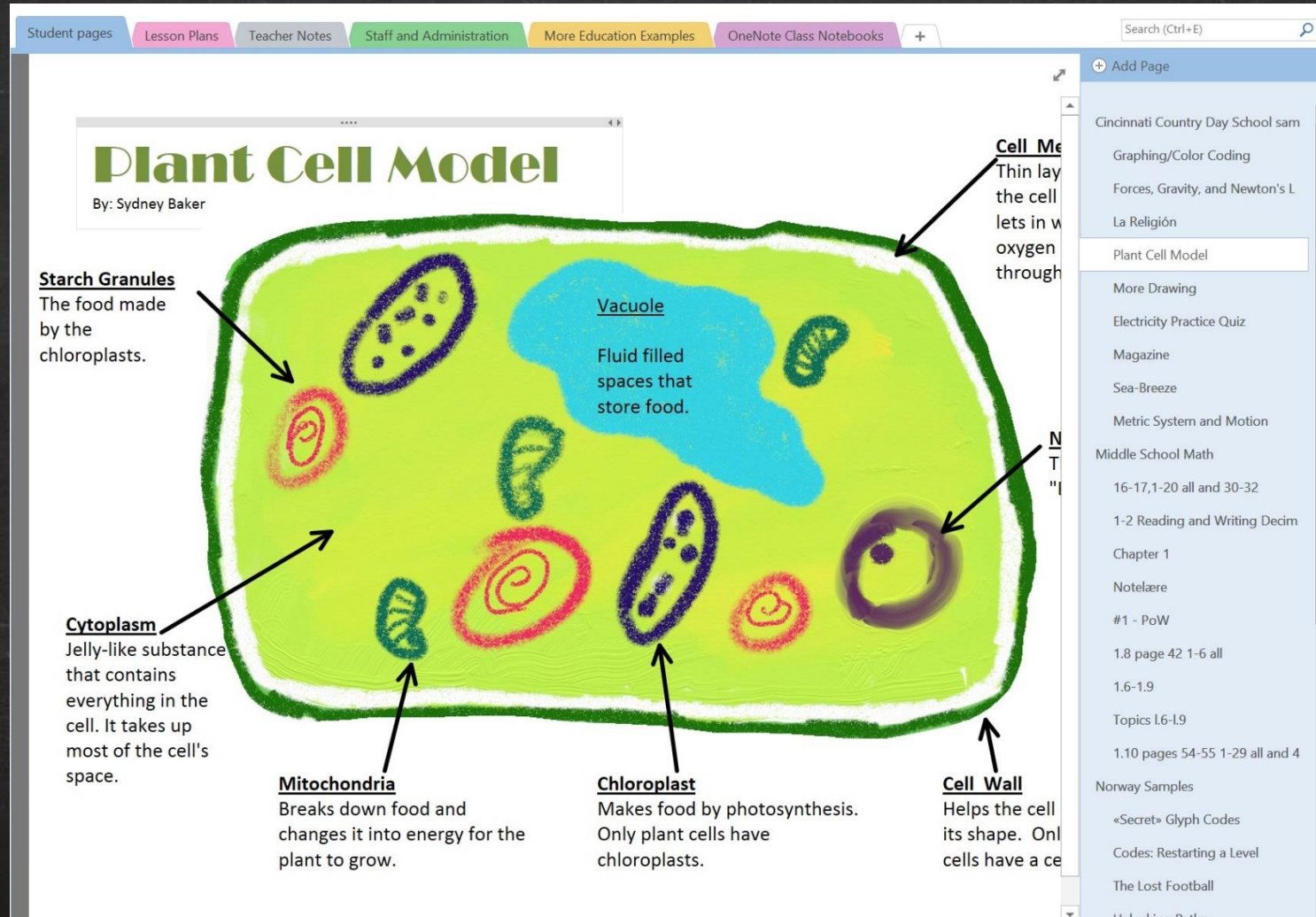


- 5 Use OneNote to record and embed audio to guide the lesson. Students learn in different ways-- the option of adding audio can help increase focus and add an important personal element to the lesson so students have access to your audio instruction at any time.

The screenshot shows a OneNote page with a pink header bar containing tabs: 'Student pages', 'Lesson Plans', 'Teacher Notes', 'Administration Notes', 'OneNote Class Notebooks', and 'Other Education Examples'. The main content area is titled 'Student A' and contains a section for 'Apes'. A red circle highlights a small icon with a speaker and the word 'Directions' below it. To the right of this icon, the text reads: 'Directions: Review the Key Words below and then type your prediction for what you think this story is going to be about in the box. When you are ready to begin your reading, click the record button on the toolbar at the top. When you are finished, press the stop button. You can press "play" to listen to yourself. If you aren't satisfied with your recording, you may delete it, and record again.' Below the directions, there is a list of 'Review Key Words': 'ape', 'game', and 'mate'. To the right of the text is a black and white illustration of a gorilla sitting. At the bottom of the page, there is a handwritten prediction in red ink: 'I think the ape will play'. On the right side of the page, there is a sidebar with a search bar and a list of links under the heading 'Add Page'. The links include: '3rd Grade Math', 'Egyptian numbers - Handout #2', 'Graphs', 'Number System in China - Handout', 'Trace the Graph', 'Music', 'Jazz', 'Classical music history', 'Social Studies', 'Executive Branch', 'Good Debate Strategies', 'Elections', '2008 Presidential Ballot', 'Voter Guide Mayor Seattle', 'Middle School Math', '3.6 - p. 221: 14 - 30 even', '2.4 - p. 122 - 123: 10 - 32 even', 'Answers 2.2 - p. 103-105: 12 - 39', '3.3 - p. 193 - 194: 11 - 41 odd', '1.1 - p. 8-11: 14 - 48 even and 53', and '1.2 - p. 18-19: 10 - 32 even'.



- 6 Use OneNote drawing tools to add visual elements to your lesson plan. Draw with touch or pen in OneNote to add your own sketches and diagrams-- very helpful for teachers who need to make annotations that may go beyond typing.





# 7 Use digital ink to enhance, annotate and be creative with your lesson plans. Effortlessly make important aspects of your lesson plans stand out with digital ink, giving you the flexibility to write/draw anywhere on your notes or pictures.

2.10 - Solving One-Step Inequalities by Multiplying or Dividing

Wednesday, October 24, 2007 8:49 AM

Solving one-step inequalities by multiplying or dividing is also like solving one-step equations by multiplying or dividing, with ONE VERY BIG DIFFERENCE.

$$\begin{array}{r} 5 > -2 \\ \cdot 5 \quad \cdot 5 \\ \hline 25 > -10 \end{array} \quad \boxed{T} \qquad \begin{array}{r} 10 < 15 \\ \cdot 2 \quad \cdot 2 \\ \hline 20 < 30 \end{array} \quad \boxed{T}$$
$$\begin{array}{r} 5 > -2 \\ \cdot -5 \quad \cdot -5 \\ \hline -25 > 10 \end{array} \quad \boxed{F} \qquad \begin{array}{r} 10 < 15 \\ \cdot -2 \quad \cdot -2 \\ \hline -20 < -30 \end{array} \quad \boxed{F}$$

When we multiply or divide by a negative # the inequality becomes false.

IN ORDER FOR THE INEQUALITY TO REMAIN TRUE WE MUST FLIP THE INEQUALITY SIGN WHEN WE MULTIPLY OR DIVIDE **BY** A NEGATIVE #.

$$3x > -15 \qquad -8x \leq -64$$

7th Grade Math

- 1.10 - The Coordinate Plane
- 1.2 - Variables and Expressions
- Problem-Solving
- 1.3 - Properties
- 1.7 - Inductive Reasoning
- 2.2 - The Distributive Property
- Problem Solving Tips
- 2.3 - Simplifying Variable Expressions
- 2.8 - Inequalities and Their Graphs
- 2.10 - Solving One-Step Inequalities

6th Grade Math

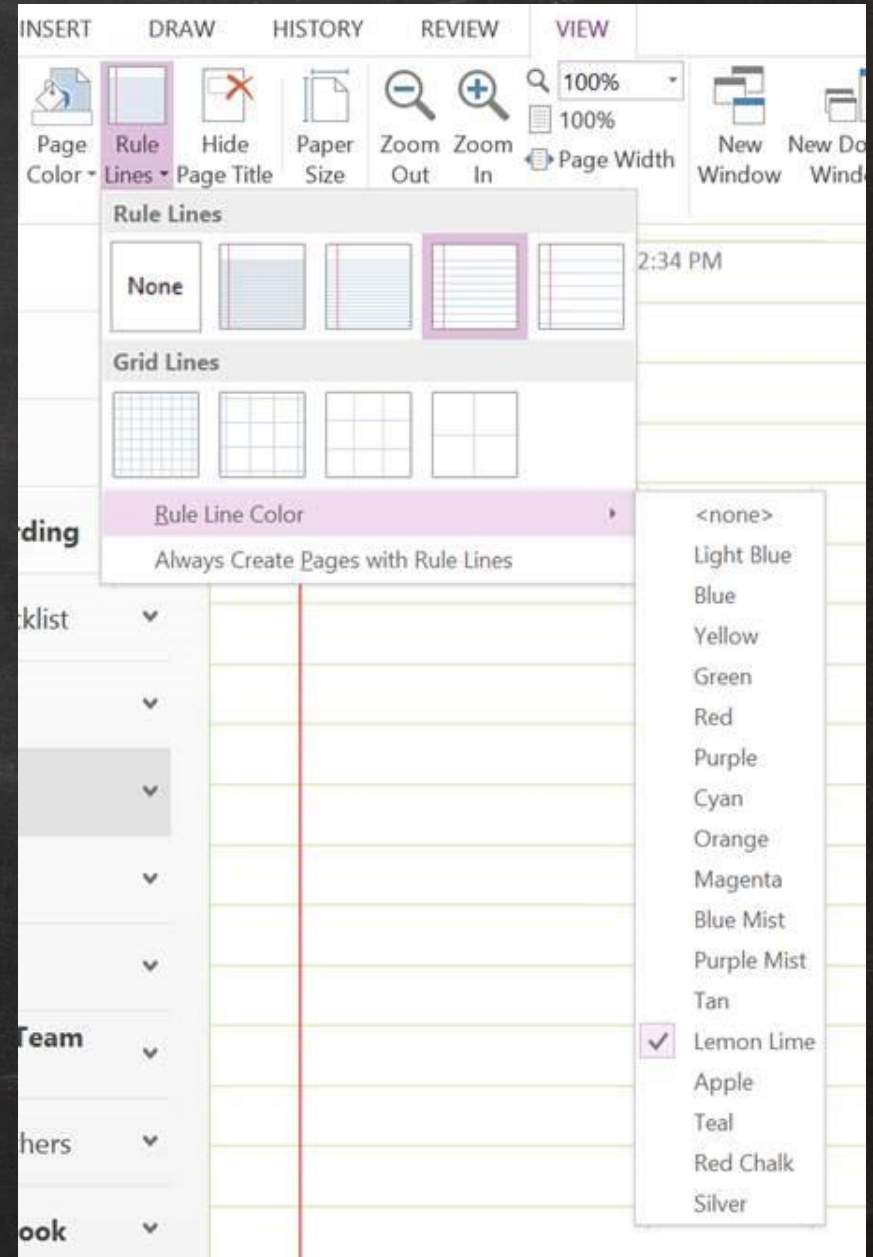
- 1.1 - Words and Expressions
- 1.4 outline - Ordered Pairs and
- How to study for the quiz
- 1.5 - Words, Equations, Tables and
- 1.5 outline - Words, Equations,
- 2.1 - Integers and Absolute Values
- 2.2 & 2.3 - Adding and Subtracting

Learning Strategies

- 1 - Learning Targets
- 2 - Warm UP
- 3 - Creativity and Imagination
- 4 - Problem Based Learning



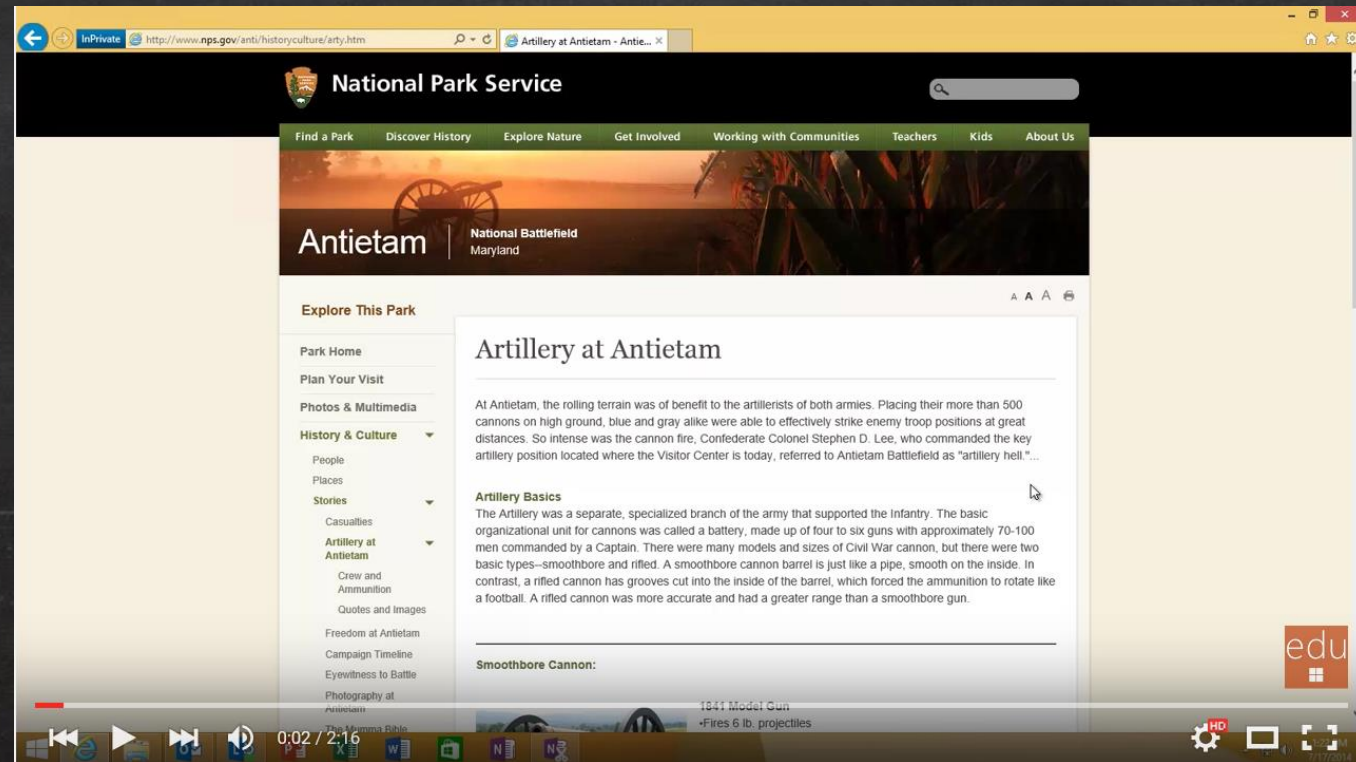
- 8 Change the digital paper type of OneNote to college-ruled, graph, or a custom page template background.
- Different subjects require different backdrops-we've got you covered so you can switch easily between and even customize the color and width of the lines/grids.



# 9 Organize and save your various digital resources easily from the Web as you create your lesson.

As you build out your lesson, easily send different resources from the internet (blogs, journals, wikis, websites, etc.) to one place with one click—this [Quick Tip video](#) shows you exactly how.

Watch this [video](#) on how to send web research for lessons to OneNote.





# More Resources

Want to see OneNote in action for more inspiration? Here are some awesome examples of lesson plans utilizing these tips from our Microsoft Innovative Educators:

Food For Life, by Ruby Huang (New Zealand), Science Teacher, Howick College

Count of Monte Cristo Mock Trial, by Kelli Etheredge (USA), Director of Teaching & Learning Resources, St. Paul's Episcopal School

Walk in My Shoes, by Lynette Barker (Australia), Teacher Librarian, St. Therese's Primary School

For more in-depth interactive guides on how to make the most of OneNote in the classroom, be sure to check out [www.onenoteforteachers.com](http://www.onenoteforteachers.com) and our professional learning courses on [www.microsoft.com/education](http://www.microsoft.com/education)

OneNote, which you can  
download for free, is a teacher's best friend!



OneNote